Measures and Guidelines for the Annual General Shareholders' Meeting under the Circumstance of Coronavirus 2019 (COVID-19)

Regarding to the situation of COVID-19 pandemic, there is limitation in seeking for appropriate venue for meeting arrangement while the company has greatest concern on the health and safety of all shareholders and participants in joining the 2021 AGM. Therefore, we have provided the Precautionary Measures and Guidelines for attending the 2021 Annual General Meeting of Shareholders scheduled to be held on April 22, 2021 at 15.00 hrs, in the Ballroom, 3rd floor, the Grand Fourwings Convention Hotel, 333 Srinakarin Road, Huamark, Bangkapi, Bangkok

1. Request for Shareholders' cooperation to giving a proxy to KCE's Independent Director to attend the meeting on behalf of Shareholders to prevent and reduce the risk of spreading possibility of COVID-19 virus from the crowding of shareholders on the meeting day, the company asks for Shareholders' kind cooperation to grant a proxy to KCE's Independent Director to attend the meeting and votes. Please submit the proxy form to the Company at 72-72/1-3, Lat Krabang Industrial Estate, Soi Chalongkrung 31, Lumplatew, Lat Krabang, Bangkok, 10520

2. Channel for submitting written question in advance. Shareholders are welcomed to submit written questions relating to the Agendas in advance and the Company shall record questions and answers in the AGM Minutes of the Meeting.

- Sending back together with the proxy form to Company at 72-72/1-3, Lat Krabang Industrial Estate, Soi Chalongkrung 31, Lumplatew, Lat Krabang, Bangkok, 10520
- Email: tanyarat@kce.co.th

3. In case that any shareholder or proxy-holder still wants to attend in person, the company would like to request attendees for cooperation to follow the company's measures as follows:

3.1 The Company has organized the meeting venue to avoid crowded meeting area with appropriate social distancing of 1 meter in various areas, which are temperature-screening points, document-checking points, registration counters, and limiter number of available seats in the meeting room for approximately 50 seats with specific seating number for each attendee. Therefore, each attendee is required to sit as specified for the benefits of the disease prevention or following up in case of any unforeseen circumstances. Once the seats are fully occupied, Shareholders, who attend the meeting in persons, are required to grant proxy to the Company's Independent Directors to attend the Meeting instead of participating in persons.

3.2 All participants must go through temperature screen all screening points at the main entrance before entering to the meeting room.

3.3 All participants must wear face masks at all time while attending the meeting and clean their hands with sanitizer, provided by the Company at several service points.

3.4 Any inquiries of the Shareholders during the meeting will be in writing instead of using microphone.

4. The Company will not distribute the hard copy of the 2020 Annual Report on the meeting date to decrease the contact with others and for the safety and well-being of all attendees. Can download from the Company website at www.kce.co.th

5. No food and beverages will be served to reduce the risk of the spread of virus.

6. The Company will conduct the meeting concisely and in line with agendas in accordance with the laws.

If there are many attendees or they arrive at the same time, there may be delay in screening and registration for the meeting. The company hereby apologizes for any such inconvenience that may arise.

If there are any changes in the situation or additional AGM-related measures from the Government Official, the Company will inform Shareholders via the Company's website www.kce.co.th or www.set.or.th. Please closely follow all news and information via mentioned channels.